

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

OFFICIAL MINUTES

JUNE 12, 2008

REGULAR MEETING

PRELIMINARY

Call to Order

The meeting of the Board of Trustees of the Kern Community College District was called to order by Mrs. Kay W. Meek, President, at 12:05 p.m., on Thursday, June 12, 2008, in Conference Room 213, Weill Institute, Bakersfield College, 2101 "K" Street Mall, Bakersfield.

Roll Call

Members present:	Trustees Kay S. Meek, President; Stuart O. Witt, Vice President; John A. Rodgers, Clerk; Rose Marie Bans; Dennis L. Beebe; John S. Corkins; Pauline F. Larwood
Members absent:	None
District Administration and staff:	Ms. Sandra Serrano, Chancellor Mr. Thomas Burke, Chief Financial Officer Dr. Greg Chamberlain, Vice Chancellor, Educational Services Mr. Victor Collins, Interim Vice Chancellor, Human Resources

Adoption of Agenda

It was noted that there was a date change to Educational Services Item Three. It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

HEARING OF CITIZENS

Hearing of Citizens

There were no requests for Hearing of Citizens.

CLOSED SESSION

Adjournment to Closed Session

The meeting was adjourned to Closed Session at 12:10 p.m.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees
- E. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- F. Business Matters—Conference with Real Property Negotiators: Public Private Ventures; Property: Portions of APN 104-072-45 and 104-072-58; Agency Negotiators: Mr. Tom Burke and Mr. Chris Addington; Negotiating Parties: District and Unknown; Under Negotiation: Site Disposition [Government Code Section 54956.8]
- G. Quarterly Evaluation Meeting with the Chancellor

Adjournment

The President adjourned Closed Session at 1:55 p.m., to reconvene in the Forums, Weill Institute, Bakersfield College.

PRELIMINARY (Continued)

The regular meeting was called to order by Mrs. Kay S. Meek, President, at 2:05 p.m., on Thursday, June 12, 2008, in the Forums, Weill Institute, Bakersfield College, 2101 "K" Street Mall, Bakersfield. Mrs. Meek announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present:	Trustees Kay S. Meek, President; Stuart O. Witt, Vice President; John A. Rodgers, Clerk; Rose Marie Bans; Dennis L. Beebe; John S. Corkins; Pauline F. Larwood; Gerardo L. Contreras, Student Board Member
Members absent:	None
District Administration and staff:	<p>Ms. Sandra Serrano, Chancellor Mr. Tom Burke, Chief Financial Officer Dr. Greg Chamberlain, Vice Chancellor, Educational Services Mr. Victor Collins, Interim Vice Chancellor, Human Resources Mrs. Nan Gomez-Heitzeberg, Associate Chancellor, Child Development Center Programs/Bakersfield College Dean of Instruction Ms. Kellie Van Westen, Administrative Assistant, Chancellor's Office</p> <p>Bakersfield College: Dr. William Andrews, President Dr. John Gerhold, President, Academic Senate</p> <p>Cerro Coso Community College: Dr. Mary Retterer, President Ms. Mary O'Neal, President, CCA</p> <p>Porterville College: Dr. Rosa Carlson, President</p>
Guests:	<p>Mr. Abe Ali, Vice Chancellor, Human Resources, Elect Mr. Chris Addington, Interim Executive Director, Facilities Planning and Compliance Various staff members</p>

Pledge to Flag

Dr. Richard Wright led the members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

Approval of Consent Items

It was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the Board approve the Consent Items for Business Services, Educational Services, and Human Resources.

Approval of Minutes

Mrs. Larwood made a correction to the Board minutes of the Regular Meeting of May 8, 2008. It was moved by Mrs. Larwood, seconded by Mr. Rodgers, and carried that the Board approve the minutes of the Regular Meeting of May 8, 2008, and the Special Meeting of May 29, 2008, as submitted.

Approval to Change Scheduled Date of the August Board Meeting from August 7, 2008, to August 8, 2008

It was moved by Mr. Rodgers, seconded by Mr. Beebe, and carried that the Board approve changing the scheduled date of the August Board meeting from August 7, 2008, to August 8, 2008, to be held at the Cerro Coso Community College Eastern Sierra College Center, Mammoth site, 101 College Parkway, Mammoth Lakes.

Board of Trustees' Recognition of the Student Trustee, Mr. Gerardo Contreras

The President presented a commendation to Mr. Gerardo Contreras for his service as the Student Trustee, 2007-08, representing Porterville College. The members of the Board expressed appreciation for his service and dedication to serving the students of the District. They wished him well on his future endeavors. Mr. Contreras thanked the Trustees for their guidance, stating it was a wonderful and interesting learning experience serving as a member of the Board of Trustees.

Board Presentation of Commendations to Retirees

Mrs. Meek presented Citations of Commendation to retiring staff members. The Chancellor and College Presidents expressed appreciation to the following retirees for their years of valued service to the District.

Bakersfield College

William Andrews, President, effective June 30, 2008, after 7 years of service
Sharon Kurtz, Food Services Assistant, effective April 8, 2008, after 17 years of service
Carmelita Martinez, Food Services Assistant II, effective August 31, 2008, after 17 years of service
Richard Wright, Professor, Psychology and Chair, Behavioral Science, effective June 30, 2008,
after 31 years of service

Porterville College

Gary Wallace, Director, Maintenance and Operations/Auxiliary Services, effective June 30, 2008, after 31 years of service

The retirees receiving commendations but unable to attend the Board meeting were:

Bakersfield College

Stephanie Hale, Professor/Coordinator, Student Success Lab, effective May 16, 2008, after 15 years of service

Lavonda Jacobson, Professor, Nursing, effective May 16, 2008, after 30 years of service

Margaret Lyman, Professor, Foreign Language, effective May 16, 2008, after 29 years of service

Mary Diskin-Mattison, Professor, Computer Studies, effective May 17, 2008, after 32 years of service

Diane Shaw, Admissions/Records Technician, Effective June 30, 2008, after 23 ½ years of service

District Office

Pam Whitley, Human Resources Specialist, effective July 15, 2008, after 33.5 years of service

A listing of retirees was shared and a copy of said Report No. A-16-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Approval of Legislation Interest

The Chancellor advised that the Board Finance Committee had not met since the last Board meeting. She shared a copy of the Community College League of California, The League Legislative Update, June 2, 2008, which highlighted legislation that the District will advocate for in the future. A copy of said Report No. A-17-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Correspondence to the Board of Trustees and/or Communications

The Chancellor reported that a communication had been received from a student enrolled in a program who was dismissed. She indicated that a grievance was filed and the District is looking into the chronology of events and communications. A report will be provided to the Trustees.

Ms. Serrano referred to a memorandum from the California Community College System Office regarding the Bernard Osher Foundation Award provided in May 2008, and the fact that each of the Colleges have been challenged to raise funds in accordance with the provisions provided in the gift.

There was no further correspondence and/or communications to the Board of Trustees.

WORK STUDY SESSION

Presentation of the Kern Community College District Tentative Budget for 2008-09

Mr. Burke presented the Kern Community College District Tentative Budget for 2008-09, indicating that the budget was based upon the Governor's May Revised Budget. He commented that the State economy faces a budget deficit in excess of \$16 billion, and the State budget calls for backfilling approximately 80% of the property tax shortfall that the System incurred in 2007-08. He stated that assumptions included budget funds reflecting a 1.67% growth rate; zero COLA apportionment funding; and significant reductions averaging -7.93%. He highlighted the proposed revenue assumptions to the Tentative Budget, indicating that the general fund ongoing revenue is projected to be \$120.8 million, a \$2.3 million decrease; unrestricted revenues remain relatively unchanged at \$103 million. He reported that the decrease is primarily attributed to restricted revenues decreasing by \$2.6 million; zero COLA apportionment funding; and lottery revenue frozen at the current level. Mr. Burke advised that the restoration and growth funding will be reflected in the Adopted Budget.

Mr. Burke advised that the budgeted expenditures include salary schedule adjustments projected at zero; health, welfare and statutory benefit cost reserves of 5%; the Other Post Employment Benefits Bond initial debt service cost of \$1.0 million, and the implementation of the Luminis Portal project at \$254,000.

Mr. Burke noted that the beginning unrestricted fund balance of \$14.3 million includes College and District operations carryover of \$1.8 million. The District-wide unrestricted reserves (ending fund balance) is projected to be \$11.2 million or 10.53% of the 2008-09 unrestricted expenditures.

Mr. Burke reviewed the compliance tests, indicating that the projected 2008-09 50% Law calculation was 49.98%. He commented that there are additional adjustments that will affect the 50% law calculation and he does not believe that the District will be below 50% when the Final Budget is presented. He demonstrated that the Full-Time Faculty Obligation will be met. He indicated that the General Unrestricted Fund salaries and benefits goal was to be less than 80% and the tentative budget is 76%. Also, the unrestricted District-wide Reserve equals 10.53% and the goal is to maximize the reserve to offset ongoing State fiscal issues.

Mr. Burke reviewed the District General Fund Comparison of 2006-07 Adopted and 2007-08 Tentative Budget Unrestricted Fund Comparison for the District Office, District-wide, Regulatory, and Reserves categories. Mr. Burke asked that each of College Presidents and Business Managers review the General Fund Comparison of the 2006-07 Adopted and 2007-08 Tentative Budget Unrestricted Fund Comparison, explaining the variances. Each of the Colleges also shared the College 2008-09 Funding Priorities.

Mr. Burke detailed the District Operations Funding Priorities which included Banner Human Resources process re-implementation; Educational and Student Services Administrative Support for Career Technical Education and Grant Writing; implementation of the Luminis Portal Project; consolidation and expansion of Help Desk Services; District-wide Student One Card implementation with electronic distribution of Financial Aid; issuing bonds to meet the District's Other Post Employment Benefits (OPEB) cash flow requirements, and District-wide organizational development and training.

Dr. William Andrews, President, and Mr. John Griffith, Director, Budget and Business Operations, Bakersfield College, highlighted a General Fund comparison of the 2007-08 Adopted Budget and the 2008-09 Tentative Unrestricted and Restricted programs. They noted the Bakersfield College funding priorities: growth FTES; projected energy cost increases; Basic Skills retention and success; new Career and Technical Education programs; campus improvement projects; and establishing an emergency preparedness Regional Training Center.

Dr. Mary Retterer, President, and Mrs. Gale Lebsock, Director, Business Services, Cerro Coso Community College, presented the following funding priorities for 2008-09: Educational Master Plan; technology plan, including infrastructure; staffing plan; professional development for all employees; safety for students, employees, and infrastructure; continuing outreach to new markets within service areas; and sustaining reserves adequate to meet deferred liability, College emergencies, and scheduled maintenance.

Dr. Rosa Carlson, President, and Ms. Donna Berry, Director, Business Services, Porterville College, presented the following 2008-09 funding priorities: Student Learning Outcomes; administrative and classified staffing; continue to expand partnerships with four-year universities and other agencies; facilities, maintenance and construction; technology and training; and emergency preparedness training.

Mr. Burke thanked the Business Managers, and Mrs. Gloria Candelaria-Palinsky, Business Services Assistant, for all of the hard work in preparing the budget.

The 2008-09 Final Budget will be presented at the Board meeting of September 4, 2008, for adoption. A copy of the Tentative Budget, Report No. B-49-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Child Development Center Update

Mrs. Nan Gomez-Heitzeberg, Associate Chancellor, Child Development Center Programs/Bakersfield College Dean of Instruction, presented an overview of the Child Development Centers that have been a part of the College Programs since the mid 1950's. She advised that the centers have provided laboratory and observation settings for college students taking child development, psychology, and nursing courses; and more recently they provide a supportive service to college parents in the Kern Community College District. She reported that the centers provide accessible, affordable, quality, early education, and child care for many college parents in the District. The State funding also allows eligible, low-income working families within the District service area to receive service. She advised that during the spring semester, the District college centers served 632 children or 424 FTE children. She noted that the majority of the College parents are full-time students and their enrollment in College courses generated 222.70 FTES in fall 2007 and spring 2008.

Mrs. Gomez-Heitzeberg noted that there are currently eight sites in five communities, Porterville, Delano, Bakersfield, Ridgecrest, and California City. She highlighted the District's two contracts from the California State Department of Education and Food Program. She reviewed the recent changes in personnel and changes in operational costs; actions recently taken to contain costs; and cost-saving measures to be implemented within the next year.

Mrs. Gomez-Heitzeberg summarized her comments stating that action had been taken to reduce expenses and maximize existing fiscal and human resources; however, the State reimbursement rate will not cover all program costs. She reported that to continue to provide accessible affordable quality early education, and child care, the program will need to be augmented.

HEARING OF CITIZENS

Hearing of Citizens

There were no requests for Hearing of Citizens.

BUSINESS SERVICES ITEMS

Kern Community College District, Report on Investments of Certificates of Participation, January 2008 to March 2008

Mr. Burke introduced Mr. Mike Urner, Investment Manager, Morgan Stanley, and Mr. Dave Ivarie, Investment Manager, Merrill Lynch, to present the Report on Investments of the Certificates of Participation, October 2007 to December 2007, as shown in the Business Services Report. Mr. Urner and Mr. Ivarie reviewed the Quarterly Portfolio Report and the Quarterly Portfolio Report, Certificates of Participations. Mr. Urner highlighted the current market conditions. A copy of said Report No. B-50-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Workers' Compensation Actuarial Report from the Schools Insurance Services of California

Mr. Burke presented a Workers' Compensation Actuarial Report from the Schools Insurance Services of California, stating that school districts that are self-insured for workers' compensation claims shall annually provide information to the governing Board regarding the estimated accrued but unfunded costs of those claims. The estimate is to be based on an actuarial report obtained at least every three years. The Actuarial SISC 1 Workers' Compensation Joint Powers Agreement has a positive fund balance and the balance includes sufficient reserves to enable the District to be in full compliance. A copy of said Report No. B-51-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Presentation of the Kern Community College District Quarterly Financial Status Report for the Period Ending March 31, 2008

Mr. Burke presented the Kern Community College District Quarterly Financial Status Report for the period ending March 31, 2008, as shown in the Business Services Report. A copy of said Report No. B-52-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Adoption of the Tentative Budget, 2008-09

It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board adopt the Kern Community College District Tentative Budget, 2008-09, as recommended in the Business Services Report. A copy of said Report No. B-49-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Authorization to Execute an Addendum to the Joint Development and Use of Facilities Agreement with the Mono County Library Authority, Mono County Superintendent of Schools, the Mono County Board of Education, and the Mammoth Unified School District

It was moved by Mr. Beebe, seconded by Mr. Corkins, and carried that the Board authorize the Chief Financial Officer to execute an addendum to the Joint Development and Use of Facilities Agreement between the Kern Community College District on behalf of Cerro Coso Community College, the Mono County Library Authority, the Mono County Superintendent of Schools, the Mono County Board of Education, and the Mammoth Unified School District, as recommended in the Business Services Report. A copy of said Report No. B-53-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Approve the District's Participation in the Piggyback Bid Provided by The Cooperative Purchasing Network (TCPN), for School Furniture, Awarded to Allsteel

It was moved by Mrs. Larwood, seconded by Mr. Witt, and carried that the Board authorize the Chief Financial Officer to participate on behalf of the District in the Piggyback Bid provided by The Cooperative Purchasing Network (TCPN), for School Furniture, awarded to Allsteel, for a term of three years, as recommended in the Business Services Report. A copy of said Report No. B-54-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Approve the District's Participation in the Piggyback Bids/Contracts Provided by Western States Contract Alliance and National Association of State Procurement Officials Awarded Contracts to Dell Marketing LP and Gateway Companies, Inc.

It was moved by Mrs. Bans, seconded by Mrs. Larwood, and carried that the Board authorize the Chief Financial Officer to participate on behalf of the District in the Piggyback Bids/Contracts provided by Western States Contract Alliance and National Association of State Procurement Officials, awarding contracts to Dell Marketing LP and Gateway Companies, Inc., through August 31, 2009, as recommended in the Business Services Report. A copy of said Report No. B-55-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Approve the District's Participation in the Piggyback Bids/Contracts Provided by U.S. Communities

It was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the Board authorize the Chief Financial Officer to participate on behalf of the District in the Piggyback Bids/Contracts provided by U.S. Communities to include: office supplies, school furniture, technology solutions, office machines, physical education supplies, auto parts maintenance, hardware supplies, electrical products, telecommunications supplies, technology products, park and playground equipment, roofing supplies and services, janitorial supplies and synthetic turf and other athletic surfaces, as recommended in the Business Services Report. A copy of said Report No. B-56-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Delano Center, Relocatables Site Work and Related Items Project, Awarding of Contract to Lockwood General Engineering, Inc.,

It was moved by Mr. Corkins, seconded by Mrs. Larwood, and carried that the Board award a contract to Lockwood General Engineering, Inc., in the amount of \$1,357,474.00, for the Relocatables Site Work and Related Items Project, Delano Center, Bakersfield College, that being the lowest bid submitted, meeting specifications, and as recommended in the Business Services Report. A copy of said Report No. B-57-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Finlinson Building HVAC Replacement Project, Awarding of Contract to Journey Air Conditioning, Inc.

It was moved by Mrs. Larwood, seconded by Mr. Witt, and carried that the Board award a contract to Journey Air Conditioning, Inc., in the amount of \$58,272.00, for the Finlinson Building HVAC Replacement Project, Bakersfield College, that being the lowest bid submitted, meeting specifications, and as recommended in the Business Services Report. A copy of said Report No. B-58-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Stadium Paving Project, Phase One, Awarding of Contract to Garcia Paving Co., Inc.,

It was moved by Mr. Corkins, seconded by Mrs. Larwood, and carried that the Board award a contract to Garcia Paving Company, Inc., in the amount of \$470,300.00, for the Stadium Paving Project, Phase One, Porterville College, that being the lowest bid submitted, meeting specifications, and as recommended in the Business Services Report. A copy of said Report No. B-59-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**BUSINESS SERVICES ITEMS—
CONSENT**

Consent Items: The Business Services items listed below require approval to authorize the Chief Financial Officer to execute agreements to procure construction services above \$30,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. Earlier in the meeting, it was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the following Business Services items be approved on the consent agenda.

Items other than Construction

Bakersfield College, Authorization to Accept a Renewal Sub-award Grant From the United States Small Business Administration through the UC Merced Regional Small Business Development Center Network

The Chief Financial Officer was authorized to accept a renewal sub-award grant from the United States Small Business Administration through the UC Merced Regional Small Business Development Center Network on behalf of Bakersfield College. The term of the agreement is January 1, 2008 to December 31, 2008. The maximum amount payable to the District is \$152,055.00. A copy of said Report No. B-60-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Authorization to Execute a Renewal Agreement Between the Kern Community College District and the State of California Department of Developmental Services, to Operate the Psychiatric Technician Program.

The Chief Financial Officer was authorized to execute a renewal agreement between the Kern Community College District on behalf of Porterville College and the State of California Department of Developmental Services, to operate the Psychiatric Technician Program. The term of the agreement is July 1, 2008 to June 30, 2009. The maximum amount payable to the District is \$648,578.00. A copy of said Report No. B-61-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Consent Items: The Business Services items listed below require ratification in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$30,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the following Business Services items be approved on the consent agenda.

Construction Items

- Authorization for the Chief Financial Officer to file a Notice of Completion for Human Resources Tenant Improvements Project, Bakersfield College.
- Approval of Work Authorization for the Architectural Services for CADD Drafting, Planning and Measuring Existing Buildings District-wide, at a cost not to exceed \$12,000.00.
- Approval of Work Authorization for the Institutional Research Department Tenant Improvement Project, District Office, Weill Institute, at a cost not to exceed \$4,000.00.
- Approval of Work Authorization for the Facilities Tenant Improvement Project, District Office, Weill Institute, at a cost not to exceed \$11,000.00.
- Approval of Work Authorization for the Human Resources Department Tenant Improvement Project, District Office, Weill Institute, at a cost not to exceed \$12,500.00.
- Approval of Work Authorization for the Master Planning for the Bus Terminal Project, Bakersfield College, at a cost not to exceed \$4,000.00.
- Approval of Work Authorization for the Finlinson Conference Center Replacement HVAC Project, Bakersfield College, at a cost not to exceed \$6,500.00.
- Approval of Work Authorization for the Human Resources Tenant Improvement Project, Bakersfield College, at a cost not to exceed \$5,000.00.

- Approval of Work Authorization for the Language Arts and Finlinson Conference Center Re-roof Project, Bakersfield College, at a cost not to exceed \$27,000.00.
- Approval of Work Authorization for the Parking Lot Phase Two Project, Bakersfield College, at a cost not to exceed \$14,500.00.
- Approval of Work Authorization for the Horticulture Lab Sewer Upgrade Project, Bakersfield College, at a cost not to exceed \$6,000.00.
- Approval of Work Authorization for the Student Services Transformer Upgrade Project, Bakersfield College, at a cost not to exceed \$9,500.00.
- Approval of Work Authorization for the Stadium Electrical Upgrade Project, Bakersfield College, at a cost not to exceed \$7,500.00.
- Approval of Work Authorization for the Gymnasium Lighting Retrofit Project, Bakersfield College, at a cost not to exceed \$9,000.00.
- Approval of Work Authorization for the Scheduled Maintenance Planning Project, Bakersfield College, at a cost not to exceed \$15,000.00.
- Approval of Work Authorization for the Fire Tech Department Tenant Improvement Project, Bakersfield College, Weill Institute, at a cost not to exceed \$3,700.00.
- Approval of Work Authorization for the Sound Wall Ground Floor Repair Project, Bakersfield College, Weill Institute, at a cost not to exceed \$11,000.00.
- Approval of Work Authorization for Signage Project, Bakersfield College, at a cost not to exceed \$7,500.00.
- Approval of Work Authorization for the Planning and CADD Services for Signage Project, Bakersfield College, Delano Center, at a cost not to exceed \$4,000.00.
- Approval of Work Authorization for the Scheduled Maintenance Planning Project for Bakersfield College, Delano Center, at a cost not to exceed \$5,000.00.
- Approval of Work Authorization for the Stair Screens Project, Cerro Coso Community College, at a cost not to exceed \$9,000.00.
- Approval of Work Authorization for the Scheduled Maintenance Planning Project, Cerro Coso Community College, at a cost not to exceed \$10,000.00.
- Approval of Work Authorization for the Bridge Repair Project, Cerro Coso Community College, at a cost not to exceed \$13,000.00.

- Approval of Work Authorization for the Fire Pump Replacement Project, Cerro Coso Community College, Eastern Sierra College Center, Bishop, at a cost not to exceed \$4,000.00.
- Approval of Work Authorization for the Snow Removal Paving Project, Cerro Coso Community College, Eastern Sierra College Center, Mammoth, at a cost not to exceed \$14,500.00.
- Approval of Work Authorization for the Safety Lighting Phase One Project, Porterville College, at a cost not to exceed \$8,000.00.
- Approval of Work Authorization for the Academic Center HVAC Replacement Project, Porterville College, at a cost not to exceed \$29,000.00.
- Approval of Work Authorization for the Gym Door Hardware Replacement Project, Porterville College, at a cost not to exceed \$14,000.00.
- Approval of Work Authorization for the Scheduled Maintenance Planning Project for Porterville College, at a cost not to exceed \$10,000.00.
- Approval of Work Authorization for the Building Painting Project, Porterville College, at a cost not to exceed \$7,000.00.

Items other than Construction

- Renewal of the Kern Community College District's annual membership in the Association of Community College Trustees (ACCT), July 1, 2008, through June 30, 2009, at a cost of \$4,579.00, as recommended in the Business Services Report.

- Annual membership of the Kern Community College District in the League for Innovation in the Community College, League Alliance, July 1, 2008, through June 30, 2009, at a cost of \$3,150.00.
- Annual membership of the Kern Community College District in The National Institute for Staff and Organizational Development, (NISOD), July 1, 2008, through June 30, 2009, at a cost of \$2,925.00.
- Term Rental Agreement between the Kern Community College District and Pitney Bowes, Inc., for the rental and maintenance of the Postage-by-Phone machine that is used for the processing of Financial Aid checks and Student Bills for the three colleges, July 1, 2008 to June 30, 2011, and the total cost to the District is \$11,160.00.
- Work Order between the Kern Community College District and Robert A. Karn & Associates, Inc. for the preparation of the Draft and Final Annual Engineer's Report and Assessment Roll data for the Kern Community College District for 2008-09, and the total cost to the District is \$14,500.00.
- Statement of Work between the Kern Community College District and Global CTI Group, Inc., to provide installation services to aid the District in upgrading its Telephone Voicemail system software, June 1, 2008 to June 30, 2008, and the total cost to the District is \$2,100.00.
- Statement of Work between the Kern Community College District and Dell Marketing, L.P., to provide security consulting services to aid the District in assessing, redesigning and documenting the District's Public Key infrastructure, May 12, 2008 to June 30, 2008, and the total cost to the District is \$16,122.00.
- Internet-Based Testing Center Agreement between the Kern Community College District on behalf of Bakersfield College and CASTLE Worldwide, Inc., to provide testing services to professional associations and government agencies for CASTLE, April 1, 2008 to April 1, 2010, and the total amount payable to the District is \$5,000.00.
- Subscription Renewal Agreement between the Kern Community College District on behalf of Bakersfield College and the Community College Library Consortium, for the use of databases to provide students with on-line access to full-text magazine articles for research purposes, July 1, 2008 to June 30, 2009, and the total cost to the District is \$26,585.00.
- WinInstall Training Agreement between the Kern Community College District on behalf of Bakersfield College and Attachmate, to provide three days of WinInstall product-training, June 2008, and the approximate cost to the District is \$4,400.00.
- Proposal for Services between the Kern Community College District on behalf of Bakersfield College and Tarant & Wymer to conduct planning, strategy and training workshops for Student Government Leaders, May 30, 2008 to June 1, 2008, and the total cost to the District is \$4,999.00.

- Membership Agreement between the Kern Community College District on behalf of Bakersfield College and ETUDES, to offer online hybrid and web-enhanced courses to students, July 1, 2008 to June 30, 2009, and the total cost to the District is \$32,500.00.
- Information Management Services Agreement between the Kern Community College District on behalf of Bakersfield College and CD-COM SYSTEMS, INC., (Data Impact) to provide imaging services for old Bakersfield College transcript records, and total cost to the District is \$38,432.50.
- Allied Health Education Program Agreement between the Kern Community College District on behalf of Bakersfield College, Porterville College, Cerro Coso College, and Comprehensive Blood and Cancer Center for the use of clinical facilities suitable for the educational needs of the Allied Health Programs, May 1, 2008, to June 30, 2010, and there is no cost to the District.
- Allied Health Education Program Agreement between the Kern Community College District on behalf of Bakersfield College, Porterville College, Cerro Coso College, and Life House Parkview for the use of clinical facilities suitable for the educational needs of the Allied Health Programs, May 1, 2008, to June 30, 2009, and there is no cost to the District.
- Allied Health Education Program Agreement between the Kern Community College District on behalf of Bakersfield College, Porterville College, Cerro Coso College, and Browning Manor for the use of clinical facilities suitable for the educational needs of the Allied Health Programs, July 1, 2008, to June 30, 2009, and there is no cost to the District.
- Advertising Contract between the Kern Community College District on behalf of Bakersfield College and Bakersfield Magazine, August, 2008 to June, 2009, and the total cost to the District is \$12,240.00.
- Supplement to Master License Agreement between the Kern Community College District on behalf of Bakersfield College and the American Meteorological Society, to provide access to course training material for an Online Weather Studies Course, August 15, 2008 to December 31, 2008, and the total cost to the District is \$49.00.
- Cooperative Agreement for the Provision of Work Experience Employment Preparation Program Worksites for Participants in the CalWORKs Program, between the Kern Community College District on behalf of Cerro Coso Community College and the County of Kern, Department of Human Services, July 19, 2007 through July 18, 2009.
- Work Study Off-Campus Agreement between the Kern Community College District on behalf of Porterville College and Employment Connection, to provide work to eligible Porterville College CalWORKs students, April 28, 2008 through June 30, 2008, and the cost of \$1,500.00 will be paid out of the CalWORKs grant.

- Work Study Off-Campus Agreement between the Kern Community College District on behalf of Porterville College and Porterville Adult Day Services, to provide work to eligible Porterville College CalWORKs students, April 28, 2008 through June 30, 2008, and the cost of \$1,500.00 will be paid out of the CalWORKs grant.
- Work Study Off-Campus Agreement between the Kern Community College District on behalf of Porterville College and the Tulare County Superintendent of Schools to provide intern positions to Porterville College students, July 1, 2008 to June 30, 2009, and the cost of \$18,000.00 will be paid out of the CalWORKs grant.

A copy of said Report No. B-62-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Reports

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-63-08 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund: A - 11: Numbers 45-49
General Fund: Numbers 844230 - 846058
Student Financial Aid Fund: Numbers 844461 - 845822
Measure G Building Fund: Numbers 844536 – 845780

EDUCATIONAL SERVICES ITEM

Approval of District Board Policy Manual Section Four, Students/Instructional Services, Policy 4C3, Grades

It was moved by Mr. Corkins, seconded by Mr. Witt, and carried that the Board approve District Board Policy Manual Section Four Students/Instructional Services, Policy 4C3, Grades, as recommended in the Educational Services Report. It was reported that this policy was revised to comply with recent Title 5 regulations changes. A copy of said Report No. E-11-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Acceptance of the Strategic Plan, (Renegade 2012 Plan)

It was moved by Mr. Rodgers, seconded by Mrs. Larwood, and carried that the Board accept the Bakersfield College Strategic Plan, (Renegade 2012 Plan), as recommended in the Educational Services Report. The plan reflects the goals included in the Strategic Plan of the Kern Community College District and the plan was developed with broad participation by faculty, staff, and administration. A copy of said Report No. E-12-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Approval of Emergency Closure, Child Care Center

It was moved by Mr. Witt, seconded by Mrs. Larwood, and carried that the Board approve the emergency closure of the Child Care Center, Cerro Coso Community College, 3000 College Heights Boulevard, Ridgecrest, on Friday, June 20, 2008, as recommended in the Educational Services Report. The College will be closed that day as electrical work will be taking place on the campus. A copy of Report No. E-13-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">EDUCATIONAL SERVICES ITEMS— CONSENT</p>

Consent Items: The Educational Services items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the following Educational Services items be approved on the consent agenda.

Bakersfield College, Approval for Out-of-State Travel

The Trustees approved approximately 13 Bakersfield College students and members of the Fellowship of Christian Athletes to travel to Bucharest, Romania, June 26 through July 7, 2008, as recommended in the Educational Services Report. The purpose and goal of the trip is to interact, instruct, and encourage children in a poverty stricken environment. The students will be accompanied by instructors Mrs. DeAnn Sampley and Mr. Carl Dean. Travel costs are covered by student fundraisers and funds from the College Student Government Association. A copy of Report No. E-14-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">HUMAN RESOURCES ITEMS</p>

Kern Community College District, Approval of District Board Policy Manual Section Eleven, General Personnel Administration, Policy 11E, Code of Ethics

It was moved by Mr. Rodgers, seconded by Mrs. Larwood, and carried that the Board approve District Board Policy Manual Section Eleven, General Personnel Administration, Policy 11E, Code of Ethics, as shown in the Human Resources Report. He indicated that through discussions led by Chancellor Serrano, especially at the Chancellor's Cabinet level, this policy was developed and there was input from all constituent groups. This Policy was presented for information at the Board meeting of May 8, 2008. A copy of said Report H-8-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">HUMAN RESOURCES ITEMS— CONSENT</p>
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Consent Items: The Human Resources items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the following Human Resources items be approved on the consent agenda.

Adoption of a Resolution Authorizing Payment to Trustees Absent from Board Meeting

The Board adopted a Resolution Authorizing Payment to Trustees Absent from Board Meeting, as recommended in the Human Resources Report. California Education Code Section 72425 provides that “a member (of the Board of Trustees) may be paid for any regular, special, or annual meeting when absent, if the Board, by Resolution, duly adopted and included in its minutes, finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board.” A copy of said Report No. R-10-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Approval of Employee Transactions for Academic, Classified, and Management Team Staff

The Board approved the employee transactions for academic, classified, and management team staff, as recommended in the revised Human Resources Report. A copy of said Report No. H-9-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">REPORTS</p>

Internal Auditor’s Report

There was no Internal Auditor’s Report.

Faculty Reports

Ms. Mary O’Neal, CCA Vice President, indicated that this would be her last meeting, as the new CCA President, Mrs. Andrea Garrison, will be attending in the future. She commented that this meeting would be the last Board meeting for Mr. Victor Collins, Vice Chancellor, Human Resources, and she welcomed Mr. Abe Ali as the new Vice Chancellor, Human Resources. Ms. O’Neal announced that the faculty look forward to the scheduled negotiation sessions of July 14 and 15, 2008, to finalize some of the remaining negotiable items.

Dr. John Gerhold, Academic Senate President, Bakersfield College, thanked Dr. Andrews for his service as the Bakersfield College President, and welcomed Dr. Chamberlain as the new College President beginning July 1, 2008, stating that Dr. Chamberlain understands the faculty perspective and there are positive expectations by the faculty of Dr. Chamberlain.

Dr. Gerhold thanked Mr. Rodgers for participating in the Bakersfield College commencement on May 16, 2008, stating it was a great ceremony recognizing successful students.

Dr. Gerhold announced that he served on a subcommittee of the Levan Group to review applications and award scholarships to full-time faculty members to fund their continuing research. This program is the result of the Levan award. The faculty selected for this year were Ms. Natalie Burstyn, Geology and Earth Science; Mr. Kris Stallworth, Art and Photography; Ms. Kimberly Van Horne, Academic Development; and Mr. Reggie Williams, Philosophy. He commended Dr. Norm Levan and Dr. John Collins for this great opportunity to celebrate faculty.

Dr. Gerhold reported that in addition to serving as the Bakersfield College Academic Senate President for the past two years, he has served as the President of the Music Association of California Community Colleges. He advised that the State Senate and State Assembly identified May 11, 2008, as California Community College Music Day, which is a continuing observation; however, this is the first time this day was celebrated in the capitol. There were several performances by a number of choirs, and the choir members and officers of the Association were presented on the Senate Floor. He commented that it was quite a sight with over 120 music students in formal attire, filling the Senate Floor.

Dr. Gerhold congratulated Senator Jack Scott on his appointment to serve as the Chancellor of the California Community Colleges, and commented that he was very gracious, spending time with the choir members. He announced that Dr. Ron Kean, Bakersfield College, will be serving as the President of the Association for the next two years.

Dr. Gerhold noted that there was a very positive impact on the legislature from the community college student choirs and he thought it was appropriate that they be visiting right before the May revise.

Classified Staff Reports

There were no Classified Staff Reports.

Management Association Report

There was no Management Association Report.

College Reports

Porterville College—Dr. Carlson reported that over 180 students participated in the graduation ceremony and she thanked Ms. Serrano and Mr. Corkins for being present and speaking. Dr. Carlson reported that the Licensed Vocational Nursing Program and the Psychiatric Technician commencement ceremonies were held and so well attended by families and friends, that it has been determined to use the full gymnasium in future.

Dr. Carlson noted that a luncheon was held on campus to recognize staff and retirees. She announced that a new Staff Recognition Contest was held with winners being chosen for outstanding performances in various categories in their jobs. The winners were Mr. Sam Lopez, Student of the Year; Mrs. Donna Berry, Administrator of the Year; Ms. Lydia Smith, Classified Member of the Year; Ms. Susie Williams, Adjunct Faculty of the Year; and Mr. Richard Osborne, Full-time Faculty of the Year.

Dr. Carlson reported that Porterville College received a \$1 million grant to start a Registered Nursing Program. She commended the efforts of Ms. Valerie Lombardi, Director, Health Careers, Porterville College, and Mrs. Cindy Collier, Associate Chancellor, Health Services Programs/Bakersfield College Director of Nursing.

Cerro Coso Community College – Dr. Retterer reported that Cerro Coso Community College held two graduations, one at the Indian Wells Valley campus and one at the Eastern Sierra College Center campus, Mammoth site. She advised that a record number of 27 students graduated from the Eastern Sierra College Center.

Dr. Retterer advised that the change to the meter by Southern California Edison would take place on June 20, 2008.

Dr. Retterer reported that a contract agreement for the K-16 Bridge Program with the Lewis Center for Educational Research will be presented to the Board in July. The program provides customized and personalized My Mentor website accounts tailored to the College to assist students in determining their educational interests and/majors and how to proceed.

Dr. Retterer reported that Cerro Coso Community College was looking at a Tehachapi site and will be partnering with the wind energy museum which is located in Tehachapi. The first class will be orientation and general operational classes. The College will also be offering classes in Mojave.

Dr. Retterer announced that the leadership team at the College is finally complete having hired a Director, Information Technology, Distance Education, and Learning Support Services, Mr. Dylan Mattina.

Dr. Retterer stated it was great to work with Dr. Andrews, and she wished him well in his retirement. She expressed appreciation to Mr. Collins for his three years of service as the Interim Vice Chancellor, Human Resources. She thanked Mr. Contreras for being an important part of the decision-making group. Dr. Retterer congratulated Dr. Chamberlain for being named the new President of Bakersfield College, and she welcomed Mr. Abe Ali as the new Vice Chancellor, Human Resources.

Bakersfield College—Dr. Andrews shared copies of the Board of Trustees Report and highlighted a few additional items. He thanked Mr. John Rodgers, Trustees, and Dr. Chamberlain for being present at the graduation ceremony. He stated that the ceremony was made even more special than usual as Dr. Chamberlain was able to present a diploma to his daughter. A copy of said Report No. A-18-08 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Dr. Andrews thanked the Trustees for their approval of the Bakersfield College Strategic Plan, Renegade 2012 Plan. The Plan was developed through much discussion by the Planning Committee of all College constituents. He stated that the Strategic Plan has a very strong visionary plan through 2012.

Dr. Andrews reported that the summer session enrollment was up by 6%; stating that students were enrolling in more units.

Dr. Andrews advised that he had worked with eight different Boards of Trustees and he thanked the Trustees for being an excellent Board. He commented that there is excellent District and College leadership that truly work together; everyone may not always agree but everyone is able to come to agreement, which epitomizes all aspects of an excellent Board.

Dr. Andrews stated it was a pleasure serving as the President of both Porterville and Bakersfield Colleges; that he looks forward to his grandchildren, including a new grandchild, and having fun.

Dr. Andrews welcomed Mr. Ali as the new Vice Chancellor, Human Resources, and he thanked Mr. Collins for all of his work while serving as the Interim Vice Chancellor, Human Resources.

Chancellor's Report

The Chancellor introduced Mr. Abe Ali, the newly appointed Vice Chancellor, Human Resources, stating that he has 14 years of experience in Human Resources, has served in statewide positions of leadership in the California Community College Human Resources organizations, and he developed handbooks for human resources guidelines, as well as staff diversity, and affirmative action. She stated that she looks forward to his leadership in making progress in improving human resource services at the District Office. She welcomed him to the Kern Community College District.

Ms. Serrano thanked Mr. Victor Collins for all of his service during the past three years while serving as the Interim Vice Chancellor, Human Resources. She commented that he had been of tremendous support and had affected a lot of change. Ms. Serrano thanked Dr. Andrews for his role as a great leader and wonderful team player. She thanked him for his leadership at Porterville College and Bakersfield College. She commended Dr. Andrews for his role in the Strategic Plan and for initiating projects such as the Foundations of Excellence, the National Center for Development Education (NCDE), and fundraising efforts.

The Chancellor referred to Dr. Andrews' comments about the increase in summer enrollment and stated that the Colleges are all showing an increase, which allows the District to report the FTES in the current year and carry over what is not needed into next year.

Ms. Serrano thanked Mrs. Nan Gomez-Heitzeberg for her leadership in making changes in the Child Development Center programs and for a job well done.

Board of Trustees, Reports and/or Inquiries

Mrs. Larwood commented that she was able to attend the Bakersfield College Honor Brunch which was a truly heartwarming event to hear of the success of students and the expectations. Mrs. Larwood expressed appreciation to Mr. Contreras, Student Trustee, stating she knows he will do very well in the future.

Mrs. Larwood thanked Dr. Andrews for his years at Porterville and Bakersfield Colleges and wished him the best while enjoying his grandchildren. She recognized the efforts of Mr. Collins during the past three years he served as the Vice Chancellor, Human Resources. She stated that this time of the year is always a wonderful time to reflect on the success of students.

Mr. Rodgers thanked Mr. Contreras for his year of service on the Board of Trustees representing Porterville College.

Mr. Rodgers reported that at the Bakersfield College Honor Brunch, \$480,000 in scholarships was awarded to 450 students. He stated that it is always enjoyable to attend the Honor Brunch and to meet the individuals responsible for providing the scholarships.

CLOSED SESSION

Adjournment to Closed Session

The meeting was adjourned to Closed Session at 3:55 p.m.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees
- E. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

- F. Business Matters—Conference with Real Property Negotiators: Public Private Ventures; Property: portions of APN 104-072-45 and 104-072-58; Agency Negotiators: Mr. Tom Burke and Mr. Chris Addington; Negotiating Parties: District and Unknown; Under Negotiation: Site Disposition [Government Code Section 54956.8]
- G. Quarterly Evaluation Meeting with the Chancellor

ADJOURNMENT

Adjournment

The meeting was adjourned by the President at 3:15 p.m.

_____, President
Kay S. Meek

_____, Clerk
John A. Rodgers