

**College Council  
Minutes  
MAY 8, 2009**



Present: Greg Chamberlain (chair), Candice Sifuentes, Janet Thomas, Tom Greenwood, Isabel Stierle (Strobel sub), Kathy Hairfield, Jennifer Johnson, Anna Agenjo, John Gerhold, Joan Wegner (Arvizu sub), Bonnie Suderman, Pam Boyles, Brent Damron, Jan Stuebbe (Lovato sub), Jennifer Marden, Sue Vaughn, LaMont Schiers, Michael McNellis  
Guests: John Milburn

**Welcome - Agenda Review**

Switch items 3 & 4.

**Review Previous Minutes**

- a) 4/17/09 - LaMont was present at the meeting. This will be noted.

**Renegade 2012 / Action 2012**

John Milburn was present to provide an update. Thanks to all of the initiative deans and their action teams who have done the work provided on top of their current work load. The presentations were very thought-provoking, and it is obvious that much effort was expended to pull the presentations together. CSI meets to review the entire list of recommendations next week. The consultants are developing a document that outlines all the recommendations plus observations from John & Patti on possible next steps. A report from the consultants is expected by the end of May. The other thing that will be generated is a document with recommendations from CSI.

**College Goals**

Greg shared the BC Scorecard, which was also distributed electronically. Also made available were copies of the KCCD Board's priorities and goals. The scorecard is also on the institutional research website; there is a page for each of the 3 colleges and a page that summarizes for the district. This is a multi-year projection. There is also on-line a document that lays out where the data comes from and how the targets are set. This is the 2<sup>nd</sup> year this data has been published.

The board has asked for data to be presented in a more measurable way. These are the types of things that should perhaps be incorporated in our goals. Is there an area that is highlighted by the data that should be targeted as part of our goals? This consideration should be part of the discussion on goals.

The District goals talk about using the strategic plans to formulate an integrated and timely approach to meeting the needs of the service area as demonstrated by measurable key indicators. Other board goals include professional development, fiscal stability, policy & strategic issues. The front page listed 5 goals as developed at this year's board retreat shows an area needing improvement as fiscal stability, focus on the business of education, focus on KCCD branding (name recognition), promote college success in the media, scrubbing the curriculum (carefully review & look at the curriculum and focus on the core mission - degree & transfer, CTE, and basic skills), and focusing on management team & skills, and the need to hire counsel. This information was shared at Consultation Council.

The raw data on the goals survey was sent out, but the subcommittee has not had an

opportunity to meet and review this information. The raw data that has been gathered needs to be consolidated into goals that are measurable and attainable within one year. It was suggested that this consolidation process be accomplished by the subcommittee, who will generate a list to be returned to the Council for prioritization. Some of what comes out of CSI may also be goal-oriented, while part of it may be action items designed to achieve the goals. The subcommittee will try to have something available for review before the next meeting on May 21, including a list of filters to use with which to screen goals and a list of action items for consideration.

☞ **Action item:** The subcommittee working on the goals survey data will have a document ready for review by the May 21<sup>st</sup> meeting of College Council.

### **Facilities & Planning**

The document was circulated before the meeting. For the baseball/softball complex, the merits of seeding grass versus turf are being weighed as a cost-cutting measure. Specifically regarding the TES project, any open trenching will be fenced and covered for safety and for ease of campus navigation by disabled students. Most of the projects listed are awaiting approval by the State. The modernization of the SAM building was approved, now waiting for funding. A storage facility is being constructed at the corner of Panorama & Mt Vernon which will allow the conversion of the LA building basement into swing space as we move forward with various modernization projects. Planning for SAM could begin this fall, moving toward actual construction at 18-24 months away.

The Council expressed appreciation for the regular and timely communication from Maintenance and Operations regarding construction projects and their impact on campus operations.

### **Committee or Constituent Issues**

a) **Update on Luminis** - No report.

b) **Cross-training - Report from Admin Council** Mary Jane Johnson is one of the people identified as requiring back-up. Mary Jane is anticipating medical leave this summer. A&R staff have access to the forms Mary Jane uses and will cover these functions as needed throughout the summer. Mary Jane expects to be back at work in time for fall session. She has also updated the handbook on her specific job functions. Admin Council will continue to identify key areas and work on plans for coverage.

### **Budget**

At yesterday's board meeting, Tom Burke presented a general summary to the board. Copies were distributed and discussed. State budget revenues are \$1.8 billion below the initial projections. If the ballot measures don't pass at the special May 19 election, the deficit will balloon to \$15.4 billion, and could increase further if unemployment continues to climb. It is possible that colleges will have to reduce expenditures by 13%. The governor's May budget revision is expected shortly after the election on May 28. There have been some major changes within the Republican Party, and political analysts are predicting a protracted discussion on budget items because of these recent changes.

Bakersfield College continues to work on a 10% reduction. Reduced sections, carry forward amounts, reduced advertising and equipment purchases have been proposed.

So far, there have been no personnel reductions proposed. There will be some breakage savings.

↪ **Action item:** The May 21 meeting of College Council is necessary because the outcome of the election will be known. The agenda will focus on two topics: goals and budget.

↪ **Action item:** The input from the e-mail regarding budget suggestions will be circulated.

Budget strategies were also discussed last November.

↪ **Action item:** A document regarding general principles for budget cuts was developed through the Vice President of Academic Affairs Office; this will also be circulated.

↪ **Action item:** A document that came from the CSSO meeting was circulated at FCDC by Mildred regarding how to handle budget cuts; this document will also be located and shared.

At the board meeting yesterday, several speakers asked the board to considering covering more than half of any anticipated shortfall. The Board's current position is that their contribution will remain at 50%, even if this amount grows. The Board is planning for multiple years of reductions in funding at the state level. At the President's request, the Academic Senate has been working on a Program Discontinuation policy which can be implemented in worst-case scenarios.

↪ **Action item:** Greg will also share a draft summary of the proposed budget cuts, with the understanding that this is a working document subject to change.

If staff reductions become a reality due to a worsening budget situation, the Academic Senate is requesting to be involved in any decision-making process prior to final decisions being made. Everyone is asked to work with your administrators to provide input. There was discussion on the criteria for cutting sections and noted that because summer and fall schedules are due virtually at the same time, making sound decisions with so many unknown factors becomes even more problematic.

As of this morning, summer school was up 6.7% in enrollment. For fall there are 9,100+ students registered which is 30% over the same day last year.

### **Accreditation**

It was hoped that a draft of the accreditation report would be available before the end of the term; this has been delayed several weeks.

↪ **Action item:** An e-mail notification will be sent out as soon as it is ready so that everyone will have an opportunity to comment.

The projected date for the draft is before summer school begins.

### **Decision Making - report from Task Force**

The task force met on April 27 and is meeting again on May 12. They developed a

process for the work to proceed and guidelines. This work will proceed throughout the summer.

### 09-10 Proposed Calendar

The meeting calendar was circulated for next year, showing the first and third Fridays as the meeting dates. It was suggested that the December 11 meeting be cancelled due to finals week. This one will be listed as "as needed".

↳ **Action item:** This amended list will be circulated so that everyone's calendar can reflect these meeting dates/times.

### Things we need to know...

Greg confirmed the list of alternates as submitted to the President's Office. Changes will be noted.

Greg shared plans for coverage of the position of Vice President of Academic Affairs. There will be an announcement on Monday regarding an interim appointment for this position. A search committee will be formed. The goal is to do a national search with a start date of January 1, 2010. A search firm will be contracted to assist in the process. The interim appointee will not be eligible to apply for the final position.

The three college presidents asked the district office for a clear understanding of who does what at the district level. The district provided a functional organization chart. This document should be up on the district website soon. One change to the document is that Doris Givens is no longer an interim appointment; she has accepted the permanent position of Vice Chancellor of Educational Services.

Two events next week: Closing Day program on Friday, 5/15, beginning at 8:30 a.m. in Forum West and the SDCC Staff Appreciation BBQ on Wednesday, 5/13 beginning at 11:30 a.m. Classified Appreciation-grams are still available.

Over 100 faculty & staff have indicated they will participate in commencement.

↳ **Action item:** Please make sure that your report to your constituent groups includes a reminder to anyone considering attending commencement; they should contact A&R ASAP so that seating can be arranged.

A question was brought forward about why Chicano Commencement was scheduled on a weekday, limiting participation.

A special thank you to LaMont for the Banner workshop.

Another thank you for the schedule from M&O regarding all the events leading up to commencement. LaMont encouraged all Council members to communicate regularly with M&O so that they can continue to improve their quality of service.

↳ **Action item:** LaMont will forward the document regarding commencement activities to the Council.

Tickets are still available for Honor Brunch.

**Next Scheduled Meeting** May 21, 2009

June 18, 2009  
July 16, 2009