

Staff Development Coordinating Council Description

The pages in this document are extracts from the Decision-Making Document that focus on the description of the Staff Development Coordinating Council (SDCC). The Decision-Making Document describes how decisions affecting the entire college are made. It is posted at <http://www.bakersfieldcollege.edu/collegecouncil/dmtf/index.asp> .

This extract of the Decision-Making Document is from the version dated November 16, 2010 and this file was created November 1, 2011. The charge of SDCC was tweaked by the Academic Senate on September 7, 2011 to insert “promote” before activities so that SDCC will “provide, support, and promote activities...” The charge in this packet reflects that change.

Name	TYPE	MEMBERSHIP	DEFINITION
President's Cabinet	O	serve by position	Coordinates decision making and recommends actions to the President.
Safety Committee	O	invited	Identifies and addresses safety related issues on campus including training and implementation of hazard and emergency preparedness.
Scholarship	WC	invited	Reviews applications and recommends awards to Financial Aid Office.
Self Evaluation Committee	WC	Appointed	Identifies areas needing improved practices and/or documentation of practices; documents findings; writes the Self Evaluation Report for ACCJC site visit.
SDCC - Staff Development Coordinating Council	G,S	appointed	Coordinate and support activities to enhance job performance, professional growth, and collegiality among all members of the campus learning community. Advises President.
SGA – Student Government Association	G	elected	Acts as a student representation group and provides recommendations on behalf of the students on issues that significantly impact students.
Student Conduct/Complaint Hearing Committee	O, S	appointed	Hears and recommends action on student conduct appeals or student complaints.

Key: G – Governance Committee, S – Subcommittee, WC – Working Committee, O – Operational Committee, A – Advisory Committee

NAME OF COMMITTEE	<i>STAFF DEVELOPMENT COORDINATING COUNCIL (SDCC)</i>
COMMITTEE CHARGE	To provide, support, and promote activities and opportunities which will enhance job performance, personal growth, and social interaction among all Bakersfield College employees, thereby developing a sense of campus community. (New charge approved by the Academic Senate Sept. 7, 2011.)
SCOPE OF AUTHORITY	Makes recommendations for staff development activities to the College President, and oversees the expenditures created to fund such activities.
REPORTS TO	
COMMUNICATES WITH	. . . and the college community.
COMPOSITION	Tri-chairs – Administrator, faculty representative, classified representative 5 administrative representatives, 5 academic senate representatives, 5 classified representatives, 2 CSEA representatives



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District Announcements ☰ ☱ ☲

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Staff Development Coordinating Council is now located inside the portal used by all employees called "InsideBC".

Resources in the drop-down menu include: upcoming workshop descriptions, Flex FAQ, Flex guidelines, ideas for earning Flex credit, the nine authorized uses of staff development funds, the Flex forms for full-time faculty and for adjunct faculty, and links to outside websites.

Employee Forms ☰ ☱ ☲

- [Absence Report](#)
- [Faculty Absence Report](#)
- [Faculty Evaluation Guidelines and Forms](#)
- [Travel Expense Claim](#)
- [Direct Deposit](#)
- [CA State Withholding DE4](#)
- [Federal Withholding W4](#)
- [Photocopy Request](#)
- [More BC Forms...](#)
- [More KCCD Forms...](#)

Staff Development ☰ ☱ ☲

The Staff Development Coordinating Council provides and supports activities and opportunities which enhance job performance, personal growth and social interaction for all Bakersfield College employees.

Friday, November 4th

10:45 AM [College Knowledge: Enrollment Services](#)

Tuesday, November 15th

1:00 PM [Safe Space](#)

Friday, November 18th

9:00 AM [New Faculty Seminar: Semester Wrap-up](#)

10:45 AM [Think Tank: Student Engagement](#)

[More...](#)

Staff Development Resources

- Select One -

Quick Links ☰ ☱ ☲

BC Forms	College Catalog
KCCD Forms	Class Schedule
Campus Map	Important Dates
Update Phone/Address	Final Exam Schedule
Academic Calendar	Assessment Dates
Board Policy Manual	Orientation Links
	Current Schedule

Phone Book ☰ ☱ ☲

Public Safety	395-4554
Public Safety (Emergency)	395-4555
Information Services	395-4274
Media Services	395-4516
Banner Help Desk	336-5197
Maintenance & Operations	395-4221