

Professional Development Training

Training activities are group activities or events for Bakersfield College/District employees, either on campus or sponsored at an off-campus location, that are designed for professional development purposes. They may be conducted by college or district employees, or by guest presenters (includes flex activities).

The Training/FLEX Committee provides programs and support in response to the Needs Assessment Survey, which is conducted each spring semester. All segments of the campus are encouraged to identify their professional development plans and to request resources for implementation. A segment can be defined as a department, division, or a committee.

Guideline and Procedures for the On-Campus Training:

1. SDCC Scholarship Application Requests
 - a. Complete SDCC Scholarship Application (those submitted 45 days prior to the event will be given priority).
 - b. Complete and submit travel request form.
 - c. Notice of approval will be forwarded to the requestor 15 days prior to training.
 - d. All activities must be evaluated by presenter(s), which includes submitting sign-in sheets. The presenter(s) receiving funds from SDCC must communicate what they have learned with the college community. The method of communication will be determined in a joint meeting between SDCC and the presenter(s) during the next scheduled SDCC meeting.

Please note: Individuals who have not been funded by this scholarship program in the last 12 months will be given priority. SDCC will award up to a maximum of \$100 per scholarship request.