



2009-2010

Mentoring Record

Please complete all requested information. Please print clearly.

If TANF-CDC students were served, please supply student's name where indicated.

MENTOR'S LAST NAME	FIRST NAME	MI	MOO NUMBER
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Mentor Coordinator's **pre-approval** is required.

COORDINATOR'S SIGNATURE	DATE	MAX. HOURS APPROVED
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MAXIMUM OF SIX SERVICE DATES PER FORM

SERV. DATE ~	NO. SERV'D	TANF-CDC STUDENT LAST NAME	FIRST NAME	NUMBER OF HOURS
LOCATION: <input type="checkbox"/> Center <input type="checkbox"/> FCC <input type="checkbox"/> College <input type="checkbox"/> Community agency <input type="checkbox"/> Other _____		MENTORING TYPE: <input type="checkbox"/> Student assistance <input type="checkbox"/> Recruitment <input type="checkbox"/> Quality review <input type="checkbox"/> Site visit <input type="checkbox"/> Lecture/presentation <input type="checkbox"/> Other _____		

SERV. DATE ~	NO. SERV'D	TANF-CDC STUDENT LAST NAME	FIRST NAME	NUMBER OF HOURS
LOCATION: <input type="checkbox"/> Center <input type="checkbox"/> FCC <input type="checkbox"/> College <input type="checkbox"/> Community agency <input type="checkbox"/> Other _____		MENTORING TYPE: <input type="checkbox"/> Student assistance <input type="checkbox"/> Recruitment <input type="checkbox"/> Quality review <input type="checkbox"/> Site visit <input type="checkbox"/> Lecture/presentation <input type="checkbox"/> Other _____		

Please use reverse side for additional activities and list totals in this box.

TOTAL HOURS	HOURLY RATE (MAX. \$20)	TOTAL PAYMENT
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I hereby certify that this claim for mentoring services is true and correct to the best of my knowledge.

MENTOR'S SIGNATURE	SIGNATURE DATE
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Mentor Coordinator's **final approval** is required.

MENTOR PROGRAM NAME	
COORDINATOR'S SIGNATURE	SIGNATURE DATE

SUBMIT ALL CLAIMS TO:
 California Early Childhood Mentor Program
 City College of San Francisco
 50 Phelan Avenue, S-10
 San Francisco, CA 94112

FOR OFFICE USE ONLY		
R _____	E _____	ED _____
7377 5192F		

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MAXIMUM OF SIX SERVICE DATES PER FORM

TOTAL HOURS FOR THIS SIDE
<i>Add to total hours on front</i>