



ITEM	DISCUSSION	RECOMMENDATION/ FOLLOW-UP	O	C
4. Constituency Issues	A. 4-10 Schedule	<p>CSEA President, Tina Johnson shared with the Council a memo from the Bakersfield Colleges' Administrative Council sub-committee in support of the proposed 4-10 summer work schedule. Chancellor Serrano asked where Cerro Coso and Porterville Colleges' were with this proposal.</p> <p>President Board shared that they conducted a survey monkey to the faculty and staff and has been discussed. Mike Barrett also suggested the possibility of staggering schedules for coverage.</p> <p>Alexander Dominguez, KCCD student trustee, will be working with all three colleges' students on this this. There is a concern at Cerro Coso about the access to the campus being with a closure on Fridays to online student who use the computer labs.</p> <p>Porterville President, Rosa Carlson stated that 4-10 schedule was done before and CCA and staff are on board. Summer faculty are currently discussing this with the Academic Senate, classified will negotiate and the Book Store wants to operate.</p> <p>Bakersfield President, Sonya Christian shared the proposed dates for the 4-10 summer schedule would start on May 18, 2015 and conclude and resume our regular schedule on August 17<sup>th</sup>. Porterville College has additional concerns about the summer schedule's impact on summer programs held on campus.</p> <p>The Chancellor charged the Presidents to determine what will work for their campuses and provide the feedback to her for the next Chancellor's Cabinet so that this matter can be resolved.</p> <p><b>ACTION: Conference call for special meeting to approve 4-10 schedule, if necessary.</b></p>	X	
5. Educational Services	A. No Report	<b>Strategic Planning update from John Means at the October meeting.</b>		
6. Operations	A. There were no operational issues to report.	<b>Chancellor Serrano shared that she spoke with the State Chancellor's Office, Patrick Perry and KCCD Vice Chancellor Sean James and KCCD will migrate to Open CCCApply. President Board asked if this migration will affect the implementation of EAB. No, per Mr. James; two separate functions. Mr. Perry shared that it will be about a 4 month process</b>	X	

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		<p><b>for the migration of the system and there may be some grant funds to hire contractors to assist our IT with this process or possibly give us access to other colleges already up and running with Open CCCApply. Mr. Burke stated that there are some downsides to moving to this system like a longer application process for our students from the current application process we have.</b></p>		
7. Human Resources	<p><i>A. Board Policy 10A – First Reading (Information)</i></p>	<p>Vice Chancellor of Human Resources gave an overview of the nature of the proposed revisions to Board Policy, section 10A; separating the job duties from policy, leaving them in the job description and contracts for the college presidents and Chancellor.</p> <p>Discussion ensued about being able to view the actual language that is currently up for removal from this section. The Chancellor shared the sub-sections proposed for removal in their current strikeout form.</p> <p>There was a question about transparency by Academic Senate President, Steven Holmes, since the readable draft copy that was shared, didn't have all of the strikeouts on it and not having the job description in the policy for management. Vice Chancellor Ali shared that the job descriptions for the college presidents are located on our website and the proposed policy revisions would have a hyperlink, making reference to the job description built into the policy as an appendix item.</p> <p>The Chancellor shared the board policy review process with the Council, stating that we review the policy by even years with the even number section and odd years for the odd numbered sections. This item was shared with the Council as information only. Chancellor Serrano asked that I make the strikeout copy available to the Academic Senate presidents. This will be moved forward per the Chancellor.</p> <p>Ali also shared that CCA and CSEA agreed to have their contracts removed as part of the board policy reference, and remain as stand-alone documents, that can be found on our website.</p>	X	

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		<p><b>ACTION: Upon completion of Section 10A, add links to job descriptions for both the Chancellor and college presidents.</b></p> <p>President Board shared with the Council that the HR program review that Cerro Coso is conducting, will be done in the spring due to HR Manager, Resa Hess working between Cerro Coso and Porterville colleges. This was in response to Academic Senate President, Steven Holmes question about unit review of the district services.</p>	X	
8. Business Services	A. Budget Allocation Model - BAM	<p>CFO Tom Burke provided the current unrestricted fund allocation under the Budget Allocation Model (BAM) in a handout. The allocation is a 15-step process which includes the beginning balance and income to be allocated (unrestricted GU001 only), base operating allocations for the colleges, change to base allocation, base FTES allocations, base apportionment adjustments, COLA, FTES growth allocations, FTES declines and stabilization, deficit coefficient, other changes and stabilization, base districtwide reserves including increases/decreases to districtwide reserves, strategic initiatives (if any that apply), and chargebacks.</p> <p>Mr. Burke suggested waiting to review the BAM to time it with the changes to the Governor’s office SB 361 funding model, which won’t be until the spring of 2015. This way, our process review will start with the new growth model by next fall. The state will be moving forward next month and Mr. Burke will keep us informed.</p> <p>The Chancellor shared that in the meantime, we can start the prep work; forming the taskforce to review a couple of documents. Some of the Council questions or comments were:</p> <ul style="list-style-type: none"> <li>• Will there be a review after legislation has passed?</li> <li>• Looking at old BAM models – we need to take up analysis of district funding</li> <li>• Question about one-time uses of monies in the budget</li> <li>• Stabilization- KCCD uses the state model so that so that the penalties aren’t twice to the colleges</li> </ul>	X	

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	<p data-bbox="326 1066 586 1094"><i>B. 50% Compliance Law</i></p> <p data-bbox="326 1325 407 1352"><i>C. FON</i></p>	<ul data-bbox="824 100 1386 170" style="list-style-type: none"> <li>• Contra Costa uses the same type of budget model as well as the state</li> </ul> <p data-bbox="776 212 932 239"><b><i>See handout</i></b></p> <p data-bbox="776 281 1403 674">A question was raised about conducting district office unit review as previously suggested at the May meeting. The Chancellor made reference to the unit review example from Los Rios presented at the May meeting, sharing that upon completion of their (Los Rios) completion of the unit reviews, only the ALO and the Chancellor review them. She also shared that she has also looked at several other unit review models to discuss with the Chancellor’s Cabinet.</p> <p data-bbox="776 716 1403 989">A Council member suggested that we do a comparable to other large districts as to the services provided by their district offices. Another Council member suggested that maybe Education Advisory Board (EAB) could conduct a comparable within our contract with them and that we should form small teams of district and college employees to move things forward.</p> <p data-bbox="776 1066 1386 1241">CFO, Tom Burke shared the historical 50% law calculations for the 2014-15 adopted budget for Kern Community College District. The break downs show the instructional costs and total cost of education by college and the district office.</p> <p data-bbox="776 1247 932 1274"><b><i>See handout</i></b></p> <p data-bbox="776 1316 1403 1472">Mr. Burke went on to present the Faculty Obligation Number Analysis (FON) for Fall 2015 Compliance, with two scenarios; the first based upon incremental change in funded FTES and the second scenario based upon total funded FTES. <b><i>See handout</i></b></p>		<p data-bbox="1544 1066 1565 1094">X</p> <p data-bbox="1544 1325 1565 1352">X</p>
9. Board of Trustees Items	There were no Board items to report.			
10. Next Meeting	The next Consultation Council meeting is scheduled for October 28, 2014.	<p data-bbox="776 1583 1321 1652">Next meeting, please add the following to the agenda:</p> <ul data-bbox="824 1694 1386 1967" style="list-style-type: none"> <li>• Enrollment Fee- Sue Vaughn stated that the Vice Presidents have taken action on this matter. Chancellor shared that it will move back to Admin Council, then back to Chancellor’s Cabinet before coming back to Consultation.</li> <li>• Smoke-free / Tobacco-free campus policy</li> </ul>		

ITEM	DISCUSSION	RECOMMENDATION/ FOLLOW-UP	O	C
		<ul style="list-style-type: none"> <li>• Assessment of Human Resources</li> <li>• Board Procedure 11D4- Title IX-clarification</li> <li>• 4-10 Schedule</li> <li>• ACA Update</li> </ul>		
11. Adjournment	The meeting adjourned at 3:45 p.m.			

**PRESENT:**

Sandra Serrano, Chancellor, District Office  
Abe Ali, Vice Chancellor, HR, District Office  
Michael Barrett, CSEA President, Cerro Coso Community College  
Jill Board, President, Cerro Coso Community College (Telephone)  
Tom Burke, CFO, District Office (Telephone)  
Rosa Carlson, President, Porterville College (Video)  
Laura Vasquez, Academic Senate President, Cerro Coso Community College (Video)  
Sonya Christian, President, Bakersfield College  
Matthew Crow, CCA President, Porterville College  
Steven Holmes, Academic Senate President, Bakersfield College  
Sue Vaughn, Management Association President, Bakersfield College  
Alexander Dominguez, ASB Representative, Bakersfield College  
Tina Johnson, CSEA President, Bakersfield College  
Buzz Piersol, Academic Senate President, Porterville College

Danielle Hillard, Scribe, District Office

**ABSENT:**

Cameron La Brie, ASB Representative, Cerro Coso Community College  
Sarah Contreras, ASB Representative, Porterville College  
Tiffany Haynes, CSEA President, Porterville College

*O: Open C: Closed*